



St. *P*hilomena Parish  
*bringing faith to life and life to faith*  
[www.stphils.com/church](http://www.stphils.com/church)

## *Advent by Candlelight* *December 3 or 4, 2021* *Hostess Information*

### *Reservations*

- Please choose to attend either Friday, December 3 or Saturday, December 4. Doors open at 5:30pm each evening.
- Go to [www.stphils.com/church](http://www.stphils.com/church) and click on the event that matches the picture above or contact Bernadette O'Brien (309-208-9731).
- You can choose to fill your own table with guests (age 21+), or host a table and let us help you fill it.

### *Set up / Clean up*

- Event on Friday, December 3: set up Thursday, December 2 from 4-7pm or Friday, December 3 from 9am-12pm.
- Event on Saturday, December 4: set up Saturday, December 4 from 9am-12pm.
- Clean up each night is immediately following the conclusion of the program. Each table must be cleared of all place settings and decorations before leaving the building.

### *Table Decorations*

- Each hostess decorates her table in a theme that celebrates "Immanuel: God With Us" in preparation for Christmas.
- The hostess will bring candles for her table that will help light the room. These should be on a drip plate, in vases or with a protective cloth/doily. Please do not bring taper candles. Votive, tea light, or pillar candles only.
- A white tablecloth will be provided by St. Philomena. You can bring your own to layer on top as desired.
- **No glitter or glittered decorations, please!**

### *Place Settings*

- Hostess will provide table settings for eight including plates, glasses, silverware and napkins.
- The committee will provide clear, plastic plates to go on top of hostess plates so that you don't have to transport dirty plates at the end of the night.
- The hostess should bring something to transport your plates, glasses, silverware and napkins home.

### *Food and Drink*

- The committee will provide a variety dessert tray and charcuterie tray for each table. Hostesses and their guests should feel free to bring additional appetizers and/or desserts for the table.
- If desired, the hostess and guests are welcome to bring bottles of wine or other drinks for your table. The committee will provide coffee and disposable cups for all. You are welcome to bring coffee cups/saucers if you'd like.
- To alleviate crowding on tables, St. Philomena will have "staging" tables where the hostess can keep additional food and drink waiting to be served. These will be close to your seated table and easily accessible, sort of like a buffet/serving table in your home.